



HANTAM MUNISIPALITEIT HANTAM MUNICIPALITY

Setel / Centre	Munisipale kantore / Municipal Offices		
Calvinia	Brandvlei	Loeriesfontein	Nieuwoudtville
Privaatsak X14	Posbus 12	Privaatsak X01	Posbus 52
Calvinia 8190 (027) 341-8500	Brandvlei 8915 (054) 603-8400	Loeriesfontein 8185 (027) 662-8600	Nieuwoudtville 8180 (027) 218-8700
(027) 341-8501	(054) 603-8401	(027) 662-8601	(027) 218-8701
Info@hantam.gov.za			

Reference: SCM02/2019

FORMAL QUOTATION

SUPPLY AND DELIVERY OF 5 LAPTOPS TO HANTAM MUNICIPALITY

21 FEBRUARY 2019 – 05 MARCH 2019

Written price quotations are hereby requested from established businesses and interested parties for the supply and delivery of 5 Laptops to Hantam Municipality.

The specifications of the Laptops as required by Hantam Municipality are follow:

Line	Item	Specifications	Quantity
1.	Laptop	Intel® Core i3 – 6006U Processor 4GB DDR4 500GB 5400 rpm DVDRW Intel HD Graphics 15.6" HD Display Wi- fi BGN 1X1 + BT4.1 CAM 4 Cell 4-in-1 reader (MMC, SD, SDHC, SDXC) Win 10 Pro 64	5
2.	Software	Microsoft Office 2016 Home and Business	5
3.	Laptop Carrying Bag		5
4.	Computer Mouse	Cordless Mouse	5

The delivery cost need to be included in the quotation.

Suppliers **MUST** be registered on the Central Supplier Database.

The following documents **MUST** accompany the formal price quotations:

- CSD Registration summary report clearly reflecting your MAAA number;
- MBD 1 (Completed)
- MBD 4 (Completed)
- MBD 6.1 (Completed)
- MBD 8 (Completed)
- MBD 9 (Completed)
- Copy of Municipal Rates statement
- Valid SARS Certificate
- Valid B-BBEE certificate or sworn affidavit

In the case of a company the Municipal Statements of the directors have to be submitted with the formal quotation. Prices will be considered according to the prescribed Supply Chain Management Regulations and the 80/20 point system as prescribed by the PPPFA, 5 of 2017. Please note that all forms that need to be submitted with the formal quotation can be found on the municipal website of Hantam Municipality and the e-portal (www.hantam.gov.za, www.etenders.gov.za).

The closing date and time of this formal quotation is Tuesday, 05 March 2019 at 12H00.

All price quotations must be placed into the Tender box of Hantam Municipality's Head office at 20 Hoop Street Calvinia 8190. E-mailed or Faxed quotations will **NOT** be accepted. **Hantam municipality is not obliged to accept the lowest or ANY formal quotes. The Council also reserves the right to make an appointment, and withdraw any advert. Enquiries can be made to Supply Chain Management Unit (027) 341 8500.**

J.I. Swartz
Municipal Manager