



HANTAM MUNISIPALITEIT HANTAM MUNICIPALITY

Setel / Centre	Munisipale kantore / Municipal Offices		
Calvinia Privaatsak X14	Brandvlei Posbus 12	Loeriesfontein Privaatsak X01	Nieuwoudtville Posbus 52
Calvinia 8190 (027) 341-8500	Brandvlei 8915 (054) 603-8400	Loeriesfontein 8185 (027) 662-8600	Nieuwoudtville 8180 (027) 218-8700
(027) 341-8501 info@hantam.gov.za	(054) 603-8401	(027) 662-8601	(027) 218-8701

FORMAL TENDER: NC065/ T02/2020 PROVISION OF VARIOUS ELECTRONIC WEB-BASED MANAGEMENT SYSTEMS AND RELATED CONSULTING ACTIVITIES FOR A PERIOD OF 36 MONTHS.

CLOSING DATE: 24 MARCH 2020

CLOSING TIME: 12H00

Hantam Municipality hereby invites Prospective Service Providers to tender for the following:
Provision of various electronic web-based management systems and related consulting activities for a period of 36 months.

Formal tender sealed and clearly marked “NC065/T02/2020 – PROVISION OF VARIOUS ELECTRONIC WEB- BASED MANAGEMENT SYSTEMS AND RELATED CONSULTING ACTIVITIES FOR A PERIOD OF 36 MONTHS” must be placed in the Municipal tender box at the Head Office of Hantam Municipality at 20 Dr. Nelson Mandela Drive, Calvinia, 8190 no later than 12h00 on Tuesday, 24 March 2020 and will be opened in public immediately.

The municipality reserves the right to withdraw any invitation to tender and / or re-advertise or to reject any formal tender or to accept a part of it. The Municipality does not bind itself to accept the lowest tender or award a contract to the bidder scoring the highest number of points. Potential bidders should note that all projects in terms of this tender may not materialize.

Formal tenders will be evaluated and adjudicated in terms of 80/20 Preference Point System prescribed by the Preferential Procurement Policy Framework Act (Act5 of 2017) and the Municipality’s Supply Chain Management Policy.

A compulsory site inspection and information meeting will be held on Wednesday, 26 February 2020 @ 11h00 after which the doors will be closed and no one will be allowed to enter the venue. The meeting will take place in Calvinia at the Head office of Hantam Municipality, 20 Dr. Nelson Mandela Drive, Calvinia, 8190.

Any technical enquiries can be made to Mrs. S. Felix at tel. no. .027 341 8500, email shereavef@hantam.gov.za.

Following conditions will apply to the tender:

- The Tenderer needs to be registered on the Central Supplier Database (CSD) of National Treasury. Proof of registration should be attached to the tender document (CSD REPORT);
- A Valid and Original Tax Clearance Certificate and Tax Pin should accompany your document or a certified copy of the original Tax Clearance Certificate;
- An original or certified Broad Based Black Economic Empowerment (B- BBEE) Certificate or sworn affidavit must be submitted to obtain point for BBEE Status Level. Failure to submit a B- BBEE certificate or Original Sworn Affidavit will lead to forfeiture (loss) of the preference points. Bidders will not be disqualified from the bidding process if the bidder does not submit a certified substantiating the B- BBEE status level of contribution or is a non- compliant contributor. **Such a bidder will score 0.**

Bidders who qualify for Exempted Micro Economic Enterprise (EME) in terms of BBBEE act must submit a certificate issued by an Accounting officer as contemplated by the Close Corporation Act or a Verification Agency accredited by SANAS or a registered auditor;

- Certified copy of the latest Municipal Account on the address of the business and that of the directors, as per CK1 must accompany the bid document (NB. Bidders may not be in arrears for more than three months with municipal rates and service charges);
- Certified copies of Identity Documents (ID's) of all shareholders/ owner(s)/ partners of bidding companies must be submitted with the bid document.
- Price quoted must be valid for at least 90 days;
- Price quoted must be firm and inclusive of VAT;
- Bids which are late, incomplete, unsigned, completed in pencil, submitted by facsimile or electronically, will not be accepted;
- Bids must only be submitted on the documentation provided by the Hantam Municipality (original Bid Documents) and be completed with black ink;
- The Supply Chain Management Policy of Hantam Local Municipality will apply.
- Pre- Qualification and Functionality will be implemented and tested.

Prospective bidders must have prior knowledge and experience of providing these services and provide references thereof.

No tender will be considered from a person or company who, for the past five years has been convicted of

- Fraud, corruption or any criminal offense
- The strike, premature termination of unsuccessful completion of government contracts

No tender will be considered to persons in the service of the state.

It is prerequisite that all prospective service providers who are not yet registered on the Central Supplier Database of National Treasury, register without delay by completing the prescribed form or log onto www.csd.gov.za/register. Application forms are obtainable on our website.

Enquiries relating to the specifications can be addressed to **Mr. S.M. Wilschut (027 341 8500)**

A set of tender documents with detailed specifications can be obtained from Mr. S. M. Wilschut, Supply Chain Management at the cost of R500.00, 20 Dr. Nelson Mandela Drive, Calvinia, 8190, Email: wilschutsm@hantam.gov.za or at (027) 341 8500 before the specified date and time.

Mr. J. I. Swartz
MUNICIPAL MANAGER