



HANTAM MUNISIPALITEIT HANTAM MUNICIPALITY

| Setel / Centre | Munisipale kantore / Municipal Offices | | |
|-----------------------------------|--|---|---------------------------------------|
| Calvinia Privaatsak X14 | Brandvlei Posbus 12 | Loeriesfontein Privaatsak X01 | Nieuwoudtville Posbus 52 |
| Calvinia 8190 (027) 341-8500 | Brandvlei 8915 (054) 603-8400 | Loeriesfontein 8185 (027) 662-8600 | Nieuwoudtville 8180 (027) 218-8700 |
| (027) 341-8501 | (054) 603-8401 | (027) 662-8601 | (027) 218-8701 |
| info@hantam.gov.za | | | |

FORMAL TENDER: NC065/ T05/2020
APPOINTMENT OF A CONSULTANT FOR THE REVIEW OF THE 2020/ 2021 INTERGRATED DEVELOPMENT PLAN (IDP) OF HANTAM MUNICIPALITY.

CLOSING DATE: 26 MARCH 2020

CLOSING TIME: 12H00

**Hantam Municipality hereby invites Prospective Service Providers to tender for the following:
Appointment of a Service Provider for the review of the 2020/ 2021 Integrated Development Plan (IDP) of Hantam Municipality.**

Formal tender sealed and clearly marked **“NC065/T05/2020– Appointment of a Service Provider for the Review of the 2020/ 2021 Integrated Development Plan (IDP) of Hantam Municipality”** must be placed in the Municipal tender box at the Head Office of Hantam Municipality at 20 Dr. Nelson Mandela Drive, Calvinia, 8190 no later than 12h00 on Thursday, 26 March 2020 and will be opened in public immediately.

The municipality reserves the right to withdraw any invitation to tender and / or re-advertise or to reject any formal tender or to accept a part of it. The Municipality does not bind itself to accept the lowest tender or award a contract to the bidder scoring the highest number of points. Potential bidders should note that all projects in terms of this tender may not materialize.

Formal tenders will be evaluated and adjudicated in terms of 80/20 Preference Point System prescribed by the Preferential Procurement Policy Framework Act (Act5 of 2017) and the Municipality’s Supply Chain Management Policy. Furthermore, all tenders received shall be evaluated in accordance with the Municipal Finance Management Act, Act 56 of 2003 (read with its accompanying supply chain management regulations).

Any technical enquiries can be made to Mrs. S. Felix at tel. no. .027 341 8500, email shereavef@hantam.gov.za.

Following conditions will apply to the tender:

- The Tenderer needs to be registered on the Central Supplier Database (CSD) of National Treasury. Proof of registration should be attached to the tender document (CSD REPORT);
- A Valid and Original Tax Clearance Certificate and Tax Pin should accompany your document or a certified copy of the original Tax Clearance Certificate;
- An original or certified Broad Based Black Economic Empowerment (B- BBEE) Certificate or sworn affidavit must be submitted to obtain point for BBEE Status Level. Failure to submit a B- BBEE certificate or Original Sworn Affidavit will lead to forfeiture (loss) of the preference points. Bidders will not be disqualified from the bidding process if the bidder does not submit a certified substantiating the B- BBEE status level of contribution or is a non- compliant contributor. **Such a bidder will score 0.** Bidders who qualify for Exempted Micro Economic Enterprise (EME) in terms of BBEE act must submit

a certificate issued by an Accounting officer as contemplated by the Close Corporation Act or a Verification Agency accredited by SANAS or a registered auditor;

- Certified copy of the latest Municipal Account on the address of the business and that of the directors, as per CK1 must accompany the bid document (NB. Bidders may not be in arrears for more than three months with municipal rates and service charges);
- Certified copies of Identity Documents (ID's) of all shareholders/ owner(s)/ partners of bidding companies must be submitted with the bid document.
- Price quoted must be valid for at least 90 days;
- Price quoted must be firm and inclusive of VAT;
- Bids which are late, incomplete, unsigned, completed in pencil, submitted by facsimile or electronically, will not be accepted;
- Bids must only be submitted on the documentation provided by the Hantam Municipality (original Bid Documents) and be completed with black ink;
- The Supply Chain Management Policy of Hantam Local Municipality will apply.
- Functionality criteria will be implemented and tested.

Prospective bidders must have prior knowledge and experience of providing these services and provide references thereof.

No tender will be considered from a person or company who, for the past five years has been convicted of

- Fraud, corruption or any criminal offense
- The strike, premature termination of unsuccessful completion of government contracts

No tender will be considered to persons in the service of the state.

It is prerequisite that all prospective service providers who are not yet registered on the Central Supplier Database of National Treasury, register without delay by completing the prescribed form or log onto www.csd.gov.za/register. Application forms are obtainable on our website.

Enquiries relating to the specifications can be addressed to **Mr. S.M. Wilschut (027 341 8500)**

A set of tender documents with detailed specifications can be obtained from Mr. S. M. Wilschut, Supply Chain Management at the cost of R500.00, 20 Dr. Nelson Mandela Drive, Calvinia, 8190, Email: wilschutsm@hantam.gov.za or at (027) 341 8500 before the specified date and time.

Mr. J. I. Swartz
MUNICIPAL MANAGER