



HANTAM MUNISIPALITEIT HANTAM MUNICIPALITY

Setel / Centre	Munisipale kantore / Municipal Offices		
Calvinia Privaatsak X14	Brandvlei Posbus 12	Loeriesfontein Privaatsak X01	Nieuwoudtville Posbus 52
Calvinia 8190 (027) 341-8500	Brandvlei 8915 (054) 603-8400	Loeriesfontein 8185 (027) 662-8600	Nieuwoudtville 8180 (027) 218-8700
(027) 341-8501	(054) 603-8401	(027) 662-8601	(027) 218-8701
info@hantam.gov.za			

FORMAL QUOTATION

SCM13/2021: RENDERING OF LEGAL SERVICES TO DEFEND AND OPPOSE A REVISION APPLICATION OF HANTAM MUNICIPALITY.

19 AUGUST 2021

Formal Written Price Quotations are hereby invited from Prospective Service Providers for the rendering of legal services to defend and oppose a revision application of Hantam Municipality.

Closing date: 26 August 2021 @ 12:00 noon

- Quotations can be emailed to tenders@hantam.gov.za before the closing date and time.
- The subject line of the email must be as follows:
SCM13/2021: RENDERING OF LEGAL SERVICES TO DEFEND AND OPPOSE A REVISION APPLICATION OF HANTAM MUNICIPALITY)
- Formal quotations received after 12:00 on 26 August 2021 will not accepted.
- All formal quotations emailed to the email address as stated above must in **PDF** format.

Specifications of the case

The matter is a technical administrative application for the revision of a municipal council decision and will require expert knowledge on municipal finance law.

The appointed attorney should identify a suitable correspondent and senior advocate in Kimberley with acceptable experience in the fields as abovementioned to act on behalf of the municipality, if the tendering attorneys are not practising in Kimberley themselves.

An all-inclusive quotation is expected from the tendering attorneys according to the table underneath with. (More rows can be added by the prospective tenderer if needed)

Description	Cost	Total
Travelling cost		
Accommodation		
Attorneys fees		

Advocates fees		
Correspondent attorney's fees		
Miscellaneous costs (copies etc)		
Other estimates		

Quotation documents can be obtained by contacting A Wolvaardt on awolvaardt@hantam.gov.za (0726205442).

The following conditions will apply:

- Prices quoted must be valid for thirty (30) days from closing date;
- Notice of opposition is due within 15 days from 17 August 2021.
- Quotations will be evaluated according to Council's Supply Chain Management Policy, the Preferential Procurement Regulations of 2017. It is thus compulsory to complete the Preferential Points claim form of the Preferential Procurement Regulations in order to qualify for preference points;
- The 80/20-point system will be applicable
- Bidders must be registered as a prospective supplier on National Treasury's Central Supplier Database (CSD). Bidders must submit a copy of their CSD report with the quotation;
- A Valid Tax Clearance Certificate OR certified copy thereof must be submitted with the formal quotation/ a Tax Clearance Pin;
- Certified copy of the B-BBEE certificate/ sworn affidavit must accompany your quotation;
- The Municipal Account of the company/ the municipal accounts of the directors of the company must accompany your quotation;
- No Quotations will be considered from persons in the **SERVICE OF THE STATE**.
- Letter of good standing with applicable society/bar council/Regulatory body;
- Fidelity fund certificate (in case of attorneys)

Late or incomplete formal quotations will not be accepted. Proof of dispatch of a quotation will not be regarded as proof of receipt thereof. Council is not obliged to accept the lowest or any quotation. Council reserves the right to accept any quotation or part thereof.

**Mr. J. I. Swartz
MUNICIPAL MANAGER**