

## HANTAM LOCAL MUNICIPALITY



### INVITATION FOR TENDERS

**TENDER NUMBER:** NC065/T03/2023  
**DESCRIPTION:** CONSTRUCTION AND COMPLETION OF ROADS IN CALVINIA WEST  
**CLOSING DATE:** 16 May 2023  
**CLOSING TIME:** 12H00

Bids will be opened in public at the Hantam Municipal Office, 20 Dr Nelson Mandela Drive, Calvinia, 8190.

**CIDB:** Tenderers must be registered with the CIDB in a **CE** class of construction works and have a grading designation equal to or higher than that determined in accordance with the sum tendered or a value determined in accordance with regulation 25(7A) of the Construction Industry Development Regulations, 2004. It is estimated that tenderers will need a grading designation of **5CE or higher**.

**INFORMATION:** **Obtain documentation:**  
Hantam Municipality  
20 Dr Nelson Mandela Drive  
Calvinia  
8190

**Enquiries regarding tender documentation:**  
Mr. Cobus van der Merwe  
Tel: (072) 399 4641  
E-mail: [cobusvdm@udsafrika.co.za](mailto:cobusvdm@udsafrika.co.za)

**Office hours for collection:**  
**Electronic documents** will be available in PDF format from [cobusvdm@udsafrika.co.za](mailto:cobusvdm@udsafrika.co.za) from 28 April 2023. These documents are only made available to contractors for planning purposes and will not be accepted on the closing of tenders.

Tender Documents will be available at the compulsory site inspection to be held on 09 May 2023. Prospective tenderers need to inform Mr. Cobus vd Merwe ([cobusvdm@udsafrika.co.za](mailto:cobusvdm@udsafrika.co.za)) should they require a printed document at the compulsory site inspection.

After that date documents will be available from 07h30 to 16h30 on Monday to Thursday and Friday from 7:30 to 13:00, Hantam Municipal Offices, 20 Dr. Nelson Mandela Drive, Calvinia.

A non-refundable fee of **R 627.90** is payable to Hantam Municipality for collection of documents. Proof of payment must be stapled to Returnable Schedule 25 of the tender document to be eligible to tender.

**A compulsory clarification meeting** will be held on **Tuesday, 09 May 2023** at **12:00** in the Calvinia Municipal Offices, 20 Dr Nelson Mandela Drive, Calvinia, after which the sites will be visited.

Bidders that fail to attend the compulsory clarification meeting will be disqualified. A representative may only represent one tenderer at this meeting. Bids may only be submitted on the bid documentation provided by the municipality and must remain valid for **120 days** after bid closing.

Telegraphic, telephonic, telex, facsimile, e-mailed or late tenders will not be accepted.

**TENDERS TO BE DEPOSITED IN:** The tender box of Hantam Municipality, 20 Dr Nelson Mandela Drive, Calvinia, 8190. The tender box is open from Mondays until Thursday from 07:30 until 16:30 and Fridays from 7:30 to 13:00. This excludes weekends and public holidays. The tender box is not accessible when the office is closed. It is located inside the Municipal office.

**THE FOLLOWING CONDITIONS WILL APPLY INCLUDING THE CONDITIONS OF TENDER OR TENDER PROCEDURES CONTAINED IN THE TENDER DOCUMENT:**

1. Prices quoted must be inclusive of VAT.
2. A firm project completion period must be indicated.
3. The tender document must be completed in black Ink by means of a ball point pen. Pencil entries will render the tender offer non-compliant. Computerized/ typed tenders will be disqualified.
4. The Tender document must be completed on the original tender document. Copies of the tender document or parts thereof will render the document non-responsive.
5. **Bidders are required to provide a realistic construction period, taking into account long leading items.**
6. This tender will be evaluated in terms of the Preferential Procurement Regulations, 2022 that was promulgated by the Minister of Finance on 04 November 2022 in Government Gazette No 47452 and the supplementary regulations adopted by Hantam Municipality.
7. **PROCUREMENT PREFERENCE POINT SYSTEM: 80/20.** Where 80 points will be awarded for price and 10 points according to the BBBEE classification scorecard. The remaining 10 points will be scored on locality.
8. Please take note of the responsiveness criteria as stipulated in the tender document.
9. The following forms, MBD 1, MBD 4, MBD 5, MBD 6.1, MBD 7.1, MBD 8, MBD 9 and the Certificate for Payment of Municipal Services must be completed and submitted with the bid. Functionality will also form part of the tender evaluation.
10. Bids that are late, incomplete, unsigned, or non-compliant will not be considered.
11. No B-BBEE points will be allocated if an original / original certified copy of the B-BBEE certificate is not attached to the bid document. An originally certified Sworn Affidavit may be submitted as an alternative. No points will be allocated if a copy of a certified Sworn Affidavit is submitted with the tender.
12. Letter from SARS including **PIN** to validate TAX clearance and VAT registration should be submitted with the tender offer, the Hantam Municipality will confirm the TAX Compliance after tenders are submitted.
13. A valid CSD registration certificate is compulsory and should be included in the bid offer.
14. Certified copy of the latest Municipal Account on the address of the business and that of the directors, as per CK1 must accompany the bid document (NB. Bidders may not be in arrears for more than three months with municipal rates and service charges);
15. No tender will be considered to persons in the service of the state.
16. Labour-intensive works must be performed by local labourers, SMME'S, sub-contractors (Hantam Municipality will provide the successful tenderer with a register of SMME'S registered on the database of Hantam Municipality).
17. EPWP Stipend to be paid according to the rates as per determination, of the department of Employment and labour.

18. The Contractor must ensure sustainability of SMME'S that will be utilised with in the project, which include skills transfer, capacity building, financial independence.
19. Contractor must comply with the EPWP administrative conditions.
20. Proof of registration with the Compensation Commissioner, Letter of good standing.
21. A signed Joint Venture agreement must be submitted with the tender submission. Additional Joint Venture documents must be submitted.
22. The municipality reserves the right to withdraw any invitation to tender and/ or re- advertise or to reject any formal tender. The Municipality does not bind itself to accept the lowest tender or award a contract to the bidder scoring the highest number of points. Potential bidders should note that all projects in terms of this tender may not materialize.
23. Minimum threshold for Targeted Enterprises and Local Labour:
  - Local labour – 5%
  - Targeted Enterprises – 15%
24. Bidders must submit audited annual financial statements for the past three years or since the date of establishment if established during the past three years, for all procurement expected to exceed R10 million

**Ms. S. Tatas- Titus**  
**ACTING MUNICIPAL MANAGER**