



HANTAM MUNISIPALITEIT HANTAM MUNICIPALITY

Hantam Local Municipality, based in Calvinia, currently has the following vacancy and applications are awaited from competent persons who meet the set minimum job requirements. Prescribed application forms are available at the offices and on the website (www.hantam.gov.za) of Hantam Local Municipality. Hantam Local Municipality is an equal opportunity employer and respects the provisions of the Employment Equity Act.

SUPERVISOR: SPORT GROUNDS AND CEMETRIES (BRANDVLEI) **REF NO: COM/TECH 07-2025/2026**

REQUIREMENTS AND EXPERIENCE:

- Grade 9 or equivalent technical qualifications, Drivers Licence Code C, plus a PDP
- 1-2-years relevant experience required.

KEY PERFORMANCE AREAS:

- Monitors and controls procedural applications associated with the Parks, Gardens, Cemeteries & Sport Fields
- Performs specific tasks associated with the operation of heavy vehicles (trucks or tractor with trailer) during maintenance activities
- Supervises and controls the activities of personnel and associated tasks
- Co-ordinates specific administrative and reporting requirements
- Monitors and supervises utilization, application and maintenance of machinery, equipment, tools and material to ensure optimal work performance
- Responsible for Health and Safety compliance with statutory regulations during tasks which includes protocols and procedures in order to minimise any accidents, injuries and to maintain a healthy and safe working environment for all
- Responsible to part take in the Municipality's Performance Management and Development System
- To continually improve staff skills, performance and knowledge for innovative service delivery and business results.

JOB PURPOSE:

Performs tasks/activities associated with the collection and disposal of waste using heavy vehicles (refuse removal trucks and/or tractor) and supervision and transporting personnel, collecting/delivering materials and communicating and clarifying requirements with respect to waste collection to ensure service delivery standards are maintained and productivity targets and deadlines achieved.

COMPETENCY LEVELS:

The competency level for this position is at the level 1 as stipulated in Annexure A of the Municipal Staff Regulations Notice No. 890 as promulgated in Government Gazette 45181 dated 20 September 2021 and comprises of the following competencies:

Core Professional Competencies	Functional Competencies	Public Service Orientation Competencies	Personal Competencies	Management/ Leadership Competencies
• Problem Solving • Planning and Organising • Organisational Awareness	• Discipline • Specific Skills • People Management • Task Management • Work-Place Safety • Budgeting	• Interpersonal Relationships • Communication • Service Delivery Orientation	• Action and outcome orientation • Resilience • Ethics and Accountability	• Direct Setting • Impact and Influence • Coaching and mentoring • Team Orientation

SALARY: • Post Level T7 notch 1 (R197 040 -00 per annum)

LOCATION: BRANDVLEI

GENERAL:

- Certified copies of Identity Document, Qualifications, Certificates, not older than 6 months as well as a complete CV, must accompany your application form.
- If you do not receive any feedback from the Municipality within 4 weeks after the closing date, you can accept that your application was unsuccessful.
- The Municipality respects the conditions of the Protection of Personal Information you have provided us is true, up to date and correct.
- Only shortlisted candidates will be contacted.
- No late applications will be considered.
- E-mailed applications will be accepted only in PDF and MSWord format.
- Women, youth and people with disabilities are welcome to apply.
- Recruitment with Councillors and / or any member of the appointment committee and / or any staff member of the Hantam Municipality, is inadmissible and will disqualify applicants immediately.
- Please utilise the correct application form as provided per website.
- Successful candidate(s) will be expected to sign a contract of employment, financial disclosure of benefits and interest and a performance contract (where applicable) with the employer.
- All appointments are subjected to Police clearance which means that by applying for a position at the Municipality you give us permission to obtain a Police clearance.

Applications can be addressed to: Municipal Manager: Mr. J.J. Fortuin, Hantam Local Municipality, 20 Dr Nelson Mandela Drive, Calvinia, 8190, E-mail: records@hantam.gov.za

Enquiries can be directed to: Mrs. E. de Wet; Director: Corporate Services on 027 341 8500

Hantam Local Municipality reserves the right not to make an appointment.

CLOSING DATE: THURSDAY, 30 APRIL 2026