



HANTAM MUNISIPALITEIT HANTAM MUNICIPALITY

Hantam Municipality, with based in Calvinia, currently has the following vacancies and applications are being invited from competent persons who meet the set minimum job requirements. Prescribed application forms are available at the offices and on the website (www.hantam.gov.za) of Hantam Municipality. Women and persons with disabilities are encouraged to apply.

FINANCIAL MANAGEMENT INTERNSHIP (1 Post) **REFERENCE NO: FIN01-2026/2027**

It is a capacity building initiative from National Treasury with the aim of promoting financial capacity within municipal finance. The programme aims to provide graduates (Interns) with the opportunity to gain exposure in the various functions within a municipal environment.

To meet the requirements of the position, you must possess the following:

JOB REQUIREMENTS: A three (3) year Bachelor's degree / National Diploma with Accounting, Economics, Finance, Internal Audit and/or Risk Management • Computer literacy (MS Office Package) • Competence in at least two (2) of the official languages of the Northern Cape (Afrikaans/English/Xhosa – Writing, Reading and Speaking) • Between the age of 18 – 35 years • Good people, interpersonal and communication skills • Ability to focus on finer details • High level of responsibility • Accounting and numeracy skills • Reporting skills • Basic knowledge of monthly reconciliations and experience with regard to financial & supply chain processes.

KEY PERFORMANCE AREAS: Assisting with the implementation of accepted municipal accounting practice and budget reform • Training in the key performance areas of financial & supply chain processes • Reconciliations and financial analysis • Electronic collection of financial data.

LOCATION: Calvinia
SALARY: R100 000.00 Per year all-inclusive package.

GENERAL:

- Certified copies of identity document, qualifications, certificates, not older than 6 months, as well as a complete CV, must accompany your application form. • If you do not receive any feedback from the municipality within 4 weeks of the closing date, you can assume that your application was unsuccessful. • The municipality respects the conditions of the protection of personal information that you have provided to us are true, up-to-date and correct. • Only shortlisted candidates will be contacted. • No late applications will be considered. • E-mail applications will be accepted. • Women, youth and people with disabilities are welcome to apply • Recruitment from councillors and/or any member of the appointments committee and/or any staff member of the Hantam Municipality, is inadmissible and will immediately disqualify applicants. • Please use the correct application form as provided per the website. • Successful candidate(s) will be required to sign an employment contract, financial disclosure of benefits and interest and a performance contract (where applicable) with the employer. • All appointments are subject to police clearance, which means that by applying for a position with the municipality, you give us permission to obtain a police clearance and sign performance contract (where applicable) with the employer.

Applications can be made to: Municipal Manager: Mr J.J. Fortuin, Hantam Local Municipality, 20 Dr Nelson Mandela Drive, Calvinia, 8190, E-mail: records@hantam.gov.za

Enquiries may be directed to: Mrs E. de Wet; Director: Corporate Services at 027 341 8500

Hantam Local Municipality reserves the right not to make an appointment.

CLOSING DATE: FRIDAY, 09 OCTOBER 2026